

Addendum

Executive

Dear Councillor,

Executive - Thursday, 26 January 2023, 7.30 pm

I enclose, for consideration at the meeting of the Executive to be held on Thursday, 26 January 2023 at 7.30 pm, the following Addendum on the Calendar of Meetings 2023 - 2024.

Mari Roberts-Wood
Managing Director

8. **Addendum: Update to Calendar of Meetings 2023 - 2024 Pages 3 - 12)**

The Leader of the Council.

For enquiries regarding this addendum;

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Briefing: Schedule of Meetings 2023/24 Addendum

Summary

The attached Schedule of Meetings for 2023/24 contains two revisions made since the agenda for this Executive meeting was published. These have been made in response to feedback from Members at the Overview & Scrutiny Committee meeting held on 19 January 2023.

Background

At the Overview & Scrutiny Committee meeting held on 19 January 2023, Members observed that there were two meetings scheduled to occur in the school Easter holidays in April 2024. These were:

- Planning Committee on 3 April 2024; and
- Council on 4 April 2024.

Members observed that this was not fair on those who have school age children and asked for these to be rescheduled to occur in termtime.

Proposed change

To address the request made at the Overview & Scrutiny Committee meeting to move two meetings from the school Easter holidays in April 2024, the following revisions have been made:

- Planning Committee moved to 27 March 2024; and
- Council moved to 28 March 2024.

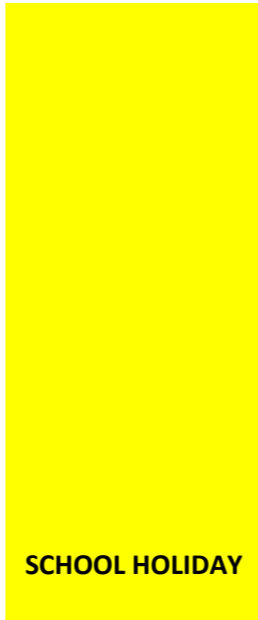
The attached schedule reflects these changes and is the version the Executive should consider for recommendation to Council.

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Annex 1: Draft Calendar of Meetings 2023/24

| MONTH | DATE | DAY | COMMITTEE | START TIME | SCHOOL HOLIDAYS | NOTES | |
|-------|-----------|-------------------------|--------------------------------------|------------|-----------------|------------------------------|------------------------|
| 2023 | 3 | Monday | | | | | |
| | 4 | Tuesday | | | | | |
| April | 5 | Wednesday | PLANNING COMMITTEE | 7:30pm | | | |
| | 6 | Thursday | | | | | |
| | 7 | Friday | | | | BANK HOLIDAY (Good Friday) | |
| | 10 | Monday | | | | BANK HOLIDAY (Easter Monday) | |
| | 11 | Tuesday | | | | | |
| | 12 | Wednesday | | | | | |
| | 13 | Thursday | | | | | |
| | 14 | Friday | | | | | |
| | 17 | Monday | | | | | |
| | 18 | Tuesday | | | | | |
| | 19 | Wednesday | | | | | |
| | 20 | Thursday | | | | | |
| | 21 | Friday | | | | | |
| | 24 | Monday | | | | | |
| | 25 | Tuesday | | | | | |
| | 26 | Wednesday | PLANNING COMMITTEE | 7:30pm | | | |
| | 27 | Thursday | | | | | |
| | 28 | Friday | | | | | |
| | May | 1 | Monday | | | | BANK HOLIDAY (May Day) |
| | | 2 | Tuesday | | | | |
| | | 3 | Wednesday | | | | |
| | | 4 | Thursday | | | | LOCAL ELECTIONS |
| | | 5 | Friday | | | | |
| | | 8 | Monday | | | | |
| 9 | | Tuesday | | | | | |
| 10 | | Wednesday | | | | | |
| 11 | | Thursday | | | | | |
| 12 | | Friday | | | | | |
| 15 | | Monday | | | | | |
| 16 | | Tuesday | | | | | |
| 17 | | Wednesday | | | | | |
| 18 | | Thursday | | | | | |
| 19 | | Friday | | | | | |
| 22 | | Monday | | | | | |
| 23 | | Tuesday | | | | | |
| 24 | | Wednesday | | | | | |
| 25 | | Thursday | COUNCIL (ANNUAL) (1) | 7:30pm | | | |
| 26 | | Friday | | | | | |
| 29 | | Monday | | | | BANK HOLIDAY (Spring) | |
| 30 | | Tuesday | LICENSING & REGULATORY COMMITTEE (1) | 7:30pm | | | |
| 31 | | Wednesday | | | | | |
| 1 | | Thursday | | | | | |
| 2 | Friday | | | | | | |
| 5 | Monday | | | | | | |
| 6 | Tuesday | STANDARDS COMMITTEE (1) | 7:30pm | | | | |
| 7 | Wednesday | PLANNING COMMITTEE (1) | 7:30pm | | | | |

| | | | | |
|------|-----------|-----------|--|------------------|
| June | 8 | Thursday | | |
| | 9 | Friday | | |
| | 12 | Monday | | |
| | 13 | Tuesday | | |
| | 14 | Wednesday | AUDIT COMMITTEE (1) | 7:30pm |
| | 15 | Thursday | OVERVIEW & SCRUTINY COMMITTEE (1) | 7:30pm |
| | 16 | Friday | | |
| | 19 | Monday | | |
| | 20 | Tuesday | EMPLOYMENT COMMITTEE (1) | 7:30pm |
| | 21 | Wednesday | | |
| | 22 | Thursday | PSTESC (1) EXECUTIVE (1) | 6:30pm 7:30PM |
| | 23 | Friday | | |
| | 26 | Monday | | |
| | 27 | Tuesday | | |
| July | 28 | Wednesday | PLANNING COMMITTEE (2) | |
| | 29 | Thursday | | |
| | 30 | Friday | | |
| | 3 | Monday | | |
| | 4 | Tuesday | | |
| | 5 | Wednesday | | 7:30pm |
| | 6 | Thursday | OVERVIEW & SCRUTINY COMMITTEE (2) | |
| | 7 | Friday | | |
| | 10 | Monday | | |
| | 11 | Tuesday | | |
| | 12 | Wednesday | | |
| | 13 | Thursday | PSTESC (2) EXECUTIVE (2) | 7:30pm |
| | 14 | Friday | | |
| | 17 | Monday | | |
| | 18 | Tuesday | | |
| | 19 | Wednesday | PLANNING COMMITTEE (3) | |
| | 20 | Thursday | COUNCIL (2) | 7:30pm |
| | 21 | Friday | | |
| | 24 | Monday | | |
| 25 | Tuesday | | | |
| 26 | Wednesday | | | |
| 27 | Thursday | | | |
| 28 | Friday | | | |
| 31 | Monday | | | |
| 1 | Tuesday | | | |
| 2 | Wednesday | | | |
| 3 | Thursday | | | |
| 4 | Friday | | | |
| 7 | Monday | | | |
| 8 | Tuesday | | | |
| 9 | Wednesday | | | |
| 10 | Thursday | | | |
| 11 | Friday | | | |
| 14 | Monday | | | |



SCHOOL HOLIDAY

| | | | | |
|------------------|-----------|--|--|------------------------------|
| August | 15 | Tuesday | | |
| | 16 | Wednesday | | |
| | 17 | Thursday | | |
| | 18 | Friday | | |
| | 21 | Monday | | |
| | 22 | Tuesday | | |
| | 23 | Wednesday | | |
| | 24 | Thursday | | |
| | 25 | Friday | | |
| | 28 | Monday | | BANK HOLIDAY (August) |
| | 29 | Tuesday | | |
| | 30 | Wednesday | PLANNING COMMITTEE (4) | 7:30pm |
| | 31 | Thursday | | |
| | 1 | Friday | | |
| | 4 | Monday | | |
| September | 5 | Tuesday | | |
| | 6 | Wednesday | AUDIT COMMITTEE (2) | 7:30pm |
| | 7 | Thursday | OVERVIEW & SCRUTINY COMMITTEE (3) | 7:30pm |
| | 8 | Friday | | |
| | 11 | Monday | | |
| | 12 | Tuesday | | |
| | 13 | Wednesday | | |
| | 14 | Thursday | PSTESC (3) EXECUTIVE (3) | 6:30pm 7:30pm |
| | 15 | Friday | | |
| | 18 | Monday | | |
| | 19 | Tuesday | | |
| | 20 | Wednesday | | |
| | 21 | Thursday | COUNCIL (3) | 7:30pm |
| | 22 | Friday | | |
| | 25 | Monday | | |
| 26 | Tuesday | | | |
| 27 | Wednesday | PLANNING COMMITTEE (5) | 7:30pm | |
| 28 | Thursday | EMPLOYMENT COMMITTEE (2) | 7:30pm | |
| 29 | Friday | | | |
| 2 | Monday | | | |
| 3 | Tuesday | | | |
| 4 | Wednesday | | | |
| 5 | Thursday | | | |
| 6 | Friday | | | |
| 9 | Monday | | | |
| 10 | Tuesday | | | |
| 11 | Wednesday | | | |
| 12 | Thursday | OVERVIEW & SCRUTINY COMMITTEE (4) | 7:30pm | |
| 13 | Friday | | | |
| October | 16 | Monday | | |
| | 17 | Tuesday | | |
| | 18 | Wednesday | | |
| | 19 | Thursday | | |
| | 20 | Friday | | |

| | | | |
|-----------------|--------------|--|--------|
| | 23 Monday | | |
| | 24 Tuesday | | |
| | 25 Wednesday | | |
| | 26 Thursday | <i>EXECUTIVE (PROVISIONAL)</i> | 7:30pm |
| | 27 Friday | | |
| | 30 Monday | | |
| | 31 Tuesday | | |
| | 1 Wednesday | PLANNING COMMITTEE (6) | 7:30pm |
| | 2 Thursday | | |
| | 3 Friday | | |
| | 6 Monday | | |
| | 7 Tuesday | STANDARDS COMMITTEE (2) | 7:30pm |
| | 8 Wednesday | | |
| | 9 Thursday | | |
| | 10 Friday | | |
| | 13 Monday | | |
| | 14 Tuesday | | |
| | 15 Wednesday | | |
| November | 16 Thursday | PSTESC (4) | 6:30pm |
| | | EXECUTIVE (4) | 7:30pm |
| | 17 Friday | | |
| | 20 Monday | | |
| | 21 Tuesday | | |
| | 22 Wednesday | PLANNING COMMITTEE (7) | 7:30pm |
| | 23 Thursday | | |
| | 24 Friday | | |
| | 27 Monday | | |
| | 28 Tuesday | | |
| | 29 Wednesday | BUDGET SCRUTINY REVIEW PANEL (1) | 7:30pm |
| | 30 Thursday | COUNCIL (4) | 7:30pm |
| | 1 Friday | | |
| | 4 Monday | | |
| | 5 Tuesday | | |
| | 6 Wednesday | AUDIT COMMITTEE (3) | 7:30pm |
| | 7 Thursday | OVERVIEW & SCRUTINY COMMITTEE (5) | 7:30pm |
| | 8 Friday | | |
| | 11 Monday | | |
| | 12 Tuesday | | |
| | 13 Wednesday | | |
| December | | PLANNING COMMITTEE (8) | 7:30pm |
| | 14 Thursday | EXECUTIVE (5) | |
| | 15 Friday | | |
| | 18 Monday | | |
| | 19 Tuesday | | |
| | 20 Wednesday | | |
| | 21 Thursday | | |
| | 22 Friday | | |
| | 25 Monday | | |
| | 26 Tuesday | | |



DISCRETIONARY DAY
BANK HOLIDAY (Christmas Day)
BANK HOLIDAY (Boxing Day)

27 Wednesday
 28 Thursday
 29 Friday

2024

1 Monday
 2 Tuesday
 3 Wednesday
 4 Thursday
 5 Friday
 8 Monday
 9 Tuesday

10 Wednesday **PLANNING COMMITTEE (9)** 7:30pm
 11 Thursday **EMPLOYMENT COMMITTEE (3)** 7:30pm

12 Friday
 15 Monday

January

16 Tuesday
 17 Wednesday
 18 Thursday
 19 Friday
 22 Monday
 23 Tuesday
 24 Wednesday

25 Thursday **OVERVIEW & SCRUTINY COMMITTEE (6)** 7:30pm

26 Friday
 29 Monday
 30 Tuesday
 31 Wednesday

1 Thursday **PSTESC (5)**
EXECUTIVE (6)

2 Friday
 5 Monday
 6 Tuesday

7 Wednesday **PLANNING COMMITTEE (10)** 7:30pm

8 Thursday
 9 Friday

12 Monday
 13 Tuesday

February

14 Wednesday
 15 Thursday
 16 Friday

19 Monday
 20 Tuesday **COUNCIL (BUDGET) (5)** 7:30pm

21 Wednesday
 22 Thursday **OVERVIEW & SCRUTINY COMMITTEE (7)** 7:30pm

23 Friday
 26 Monday
 27 Tuesday
 28 Wednesday
 29 Thursday
 1 Friday



BANK HOLIDAY (New Years Day)

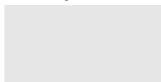


SCHOOL HOLIDAY

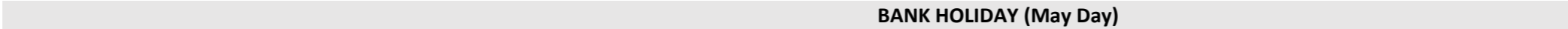
March

April

| | | | |
|----|-----------|--|--------|
| 4 | Monday | | |
| 5 | Tuesday | STANDARDS COMMITTEE (3) | 7:30pm |
| 6 | Wednesday | PLANNING COMMITTEE (11) | 7:30pm |
| 7 | Thursday | | |
| 8 | Friday | | |
| 11 | Monday | | |
| 12 | Tuesday | | |
| 13 | Wednesday | AUDIT COMMITTEE (4) | 7:30pm |
| 14 | Thursday | OVERVIEW & SCRUTINY COMMITTEE (8) | 7:30pm |
| 15 | Friday | | |
| 18 | Monday | | |
| 19 | Tuesday | | |
| 20 | Wednesday | | |
| 21 | Thursday | PSTESC (6) | 6:30pm |
| | | EXECUTIVE (7) | 7:30pm |
| 22 | Friday | | |
| 25 | Monday | | |
| 26 | Tuesday | EMPLOYMENT COMMITTEE (4) | 7:30pm |
| 27 | Wednesday | PLANNING COMMITTEE (12) | 7:30pm |
| 28 | Thursday | COUNCIL (6) | 7:30pm |
| 29 | Friday | | |
| 1 | Monday | | |
| 2 | Tuesday | | |
| 3 | Wednesday | | |
| 4 | Thursday | | |
| 5 | Friday | | |
| 8 | Monday | | |
| 9 | Tuesday | | |
| 10 | Wednesday | | |
| 11 | Thursday | | |
| 12 | Friday | | |
| 15 | Monday | | |
| 16 | Tuesday | | |
| 17 | Wednesday | | |
| 18 | Thursday | | |
| 19 | Friday | | |
| 22 | Monday | | |
| 23 | Tuesday | | |
| 24 | Wednesday | PLANNING COMMITTEE (13) | 7:30pm |
| 25 | Thursday | | |
| 26 | Friday | | |
| 29 | Monday | | |
| 30 | Tuesday | | |
| 1 | Wednesday | | |
| 2 | Thursday | | |
| 3 | Friday | | |
| 6 | Monday | | |
| 7 | Tuesday | | |
| 8 | Wednesday | | |
| 9 | Thursday | | |



POLLING DAY - MAY 2024 ELECTIONS (UK PARL / PCC/ BOROUGH)



BANK HOLIDAY (May Day)

PRE-ELECTION PERIOD

| | | | | |
|-------------|-----------|--|---|------------------------------|
| May | 10 | Friday | | |
| | 13 | Monday | | |
| | 14 | Tuesday | | |
| | 15 | Wednesday | | |
| | 16 | Thursday | | |
| | 17 | Friday | | |
| | 20 | Monday | | |
| | 21 | Tuesday | | |
| | 22 | Wednesday | | |
| | 23 | Thursday | <i>COUNCIL (ANNUAL) (1) PROVISIONAL</i> | 7:30pm |
| | 24 | Friday | | |
| | 27 | Monday | | BANK HOLIDAY (Spring) |
| | 28 | Tuesday | <i>LICENSING REGULATORY COMMITTEE (1) PROVISIONAL</i> | 7:30pm |
| | 29 | Wednesday | | SCHOOL HOLIDAY |
| 30 | Thursday | | | |
| 31 | Friday | | | |
| 3 | Monday | | | |
| 4 | Tuesday | <i>STANDARDS COMMITTEE (1) PROVISIONAL</i> | 7:30pm | |
| 5 | Wednesday | <i>PLANNING COMMITTEE (1) PROVISIONAL</i> | 7:30pm | |
| 6 | Thursday | | | |
| 7 | Friday | | | |
| 10 | Monday | | | |
| 11 | Tuesday | | | |
| 12 | Wednesday | <i>AUDIT COMMITTEE (1) PROVISIONAL</i> | 7:30pm | |
| 13 | Thursday | <i>OVERVIEW & SCRUTINY COMMITTEE (1) PROVISIONAL</i> | 7:30pm | |
| 14 | Friday | | | |
| June | 17 | Monday | | |
| | 18 | Tuesday | <i>EMPLOYMENT COMMITTEE (1) PROVISIONAL</i> | 7:30pm |
| | 19 | Wednesday | | |
| | 20 | Thursday | <i>PSTESC (1) PROVISIONAL</i> | 6:30pm |
| | | | <i>EXECUTIVE (1) PROVISIONAL</i> | 7:30pm |
| | 21 | Friday | | |
| | 24 | Monday | | |
| | 25 | Tuesday | | |
| | 26 | Wednesday | | |
| | 27 | Thursday | | |
| | 28 | Friday | | |

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